

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
DECEMBER 1, 2009

The City of Decatur Board of Public Works and Safety met on Tuesday, December 1, 2009 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board members Bill Karbach and Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from November 17th, there were no corrections or amendments offered, so Meyer made a motion to approve the minutes as emailed, Karbach seconded the motion. Motion was unanimous. The Clerk-Treasurer also emailed minutes from November 19<sup>th</sup> Special Board of Works meeting. Karbach made a motion to approve the minutes as emailed, Meyer seconded the motion. Motion carried.

The city requested quotes from local insurance agencies for property, and general liability and other coverage necessary for the City government. Each insurance agent was given 5-7 minutes to present their quotes. Marc Graber from Graber Insurance, Inc. presented a quote totaling \$141,223. First Merchants submitted a quote for Workers Compensation insurance for \$43,455. Doug Nelson from Bixler Insurance presented a quote totaling \$185,695, with addendum total quote \$197,300. Tony Coolman from STAR Insurance presented a quote totaling \$132,989, with addendum total quote \$148,987. Meyer made a motion to take the bids under advisement to review the quotes, and make a decision at the December 15<sup>th</sup> Board of Works meeting.

Karbach made a motion to make the legal notice for bids for deicing rock salt for the Street Department a matter of record. Meyer seconded the motion. Motion was unanimous.

The City Attorney opened the sealed bids for deicing salt and read the bids aloud. Bids received were from:

Detroit Salt	\$70.85/ton (bid did not include the correct bid form, nor a bid bond)
Cargill Salt	\$75.57/ton
Morton Salt	\$86.06/ton
Klink Trucking	\$117.25/ton

Street Commissioner, Jeremy Gilbert reviewed the bids and recommended the bid from Cargill Salt who had the lowest bid with the required paperwork. Karbach made a motion to accept the bid from Cargill, Meyer seconded the motion. Motion was unanimous.

Fire Chief, Les Marckel was present to discuss the wording in paragraph 2 of the Township Fire Contracts, which reads, the first responsibility of the City's fire equipment is to be the protection of the property and person within the City limits. It was agreed to leave the wording as is. With the request from the Fire Chief, the City Attorney added paragraph 3, which gives the City the right to inspect class one property located within the Township for purposes of protecting City fire department personnel and volunteers in the event of any emergency response. By consensus, the Board approved adding paragraph 3 to the 2010 fire contracts. Also discussed were the amounts of the fire contracts. Karbach made a motion not to amend the amounts at this time, Meyer seconded the motion. Motion carried. The Fire Chief

was instructed to provide information for the true cost for providing fire protection to townships, so the Board can review the amounts for future contracts.

Council members, Charlie Cook, Bill Crone, Matt Dyer, and Barb Engle attended the Board of Works meeting.

Kevan Biggs, Cindy Snider, and Mike Blee from Ideal Suburban Homes were present to explain a lease/purchase housing tax credit project. Biggs explained the rehab of the Village Green apartments are still in progress. There are two (2) separate applications; one is for the rehabilitation of the Village Green Apartments I, II, & III. By consensus, the Board approved the Mayor to prepare a preservation letter for the rehabilitation for the Village Green Apartments. The other application is for a lease/purchase project for single family homes, three (3) in Chapel Chase and Fourteen (14) in East Ridge. These homes are built to be rented for 15 years, and then after the 15<sup>th</sup> year the renter can purchase the home for the value at the end of that period. Biggs explained the renter is responsible for maintaining the home, but wording will be put in the lease agreement to make sure the home is properly maintained. Biggs handed out plans for the new homes. The homes will be energy efficient, with appliances included. Councilman Cook questioned what happens if a renter doesn't want to purchase the home after the 15<sup>th</sup> year. Biggs responded the owner doesn't have to purchase the home, if a new owner takes possession of the home, then the new owner can purchase the home at the reduced value. Biggs commented a letter from the mayor with an approval rating and comments will need to be submitted with the application for this project, and is due in two (2) weeks. By consensus, a decision will be made at the next Board of Works meeting on December 15<sup>th</sup>.

Meyer made a motion to approve the Holidays for 2010, Karbach seconded the motion. Motion carried.

The Mayor presented a contract between the State of Indiana acting by and through the Indiana Department of Transportation (INDOT) and the City of Decatur for railroad repairs. The general description of the Project is CF & E RR over St. Mary's River (located at Bunge along US Highway 27 North) and US Highway 27 South of Adams Street. By consensus, the contract was approved and signed by the Mayor. This is a cost sharing project with Bunge. By consensus, the Council approved expending an additional \$5,000 to be paid from the CEDIT fund for this project. The City's total portion for this project is \$25,000.

The Clerk-Treasurer received a letter from Commonwealth Engineers, Inc. recommending payment to Culy Construction, Inc. for the manhole rehabilitation. The amount of the claims is \$46,675.00; this represents 72.5% of the contract amount. Also included were invoices from Commonwealth Engineers, Inc. for engineering services for the month of October totaling \$2,150.00. The engineering services are now 99.08% complete for the Wastewater Improvement Projects. Meyer made a motion to approve the payments for Culy Construction and Commonwealth. Karbach seconded the motion. Motion carried. The Clerk-Treasurer will forward these claims to the State Revolving Fund Loan for payment.

The City Attorney received outstanding warrants and ordinance violations from Adams County Circuit Court Judge Fred Schurger that are over five (5) years old. The City Attorney requested from the Board members to proceed with these or dismiss or withdrawal them. Due to lack of time, by consensus, this will be discussed at the next meeting.

Karbach made a motion for the Mayor to sign the grant agreement with the Office of Energy Development for the improvements to the Train Depot on 7<sup>th</sup> Street. The agreement states the City affirms that it is properly registered with the Indiana Secretary of State and is in good standing with the Indiana Department of Revenue and the Department of Workforce Development, and there is no outstanding enforcement actions against it by the Indiana Department of Environmental Management, and all permits have been acquired, and there are no significant workforce issues. Meyer seconded the motion. Motion carried.

Anne Butcher, Wastewater Supt. recommended rejecting the bid for being too low from State Line Auto Parts for the 1975 Jet Sprayer for \$400.00. Butcher recommended accepting the bid from Girod Farms for \$8,000.00 for the 1191 Floater-Field Spreader. Karbach made a motion to accept the bid from Girod Farms for the Floater-Field Spreader, and reject the bid for the Jet Sprayer. Meyer seconded the motion. Motion carried.

There being no further business, Meyer made a motion for adjournment. Karbach seconded the motion. Motion carried. The meeting was adjourned at 7:30 p.m.